The regular meeting of the Martinsburg Town Board was held Wednesday, September 17, 2014 and called to order at 7:00 PM. Present were: Supervisor Terrence Thisse; Councilmen Douglas Dietrich, Janusz Karelus, Michael McGrath and E. Frank Kogut; Town Clerk Mary Kelley; Attorney Mark Gebo; Beth Steria, CTHC; Gordon Yancey; Deb Kogut; Wayne and Karen Overton and Legislator Greg Kulzer. Absent: Highway Superintendent Tyler Jones.

MINUTES
The minutes of the last meeting were presented for approval. Clerk is to add “5 foot minimum on ground mount” to September 9 minutes. Mr. Dietrich made a motion, seconded by Mr. Karelus to approve the minutes as amended. All were in favor. Motion carried.

BILLS
The bills were presented for approval: Abstract #9-2014

<table>
<thead>
<tr>
<th>General: Voucher #209-232</th>
<th>$30,798.52</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highway: Voucher #175-198</td>
<td>$164,114.45</td>
</tr>
<tr>
<td>Glenfield Water: Voucher #38-40</td>
<td>$715.33</td>
</tr>
<tr>
<td>Glenfield Sewer: Voucher #20-24</td>
<td>$1,734.68</td>
</tr>
<tr>
<td>Martinsburg Water #1: Voucher #41-43</td>
<td>$834.67</td>
</tr>
<tr>
<td>Street Lighting: Voucher #9</td>
<td>$712.29</td>
</tr>
<tr>
<td>Whitaker Park: Voucher #51-62</td>
<td>$2,286.33</td>
</tr>
</tbody>
</table>

After some discussion, Mr. McGrath made a motion, seconded by Mr. Karelus, to approve payment of the bills as presented. All were in favor. Motion carried.

PRIVILEGE OF FLOOR
Mr. Overton made the comment that he thought the highway employees should go back to five eight hour days because of early morning darkness. Mr. Thisse stated that they go back on winter schedule at the end of this month.

HIGHWAY
- Employee handbook was discussed. Mr. Thisse is reviewing Lewis County’s employee handbook guidelines.
- Valley Snow Travelers Snowmobile Club would like a culvert put in on Rogers Road.
- Peter Ostrum would like an extra culvert put in place to help drainage on his property.
- A drainage pipe is exposed due to weather, at the playground. The Town will add stone to cover it.
- Highway budget for 2015 will include money to repair portions of Swiernecki Road, Rector Road, Lee and Meiss Road
- A rubber tired backhoe has been requested for the highway. They would also like to replace one pick up.

TOWN CLERK REPORT
Mr. McGrath made a motion, seconded by Mr. Dietrich, to accept the Town Clerk Report for August, as presented. All were in favor. Motion carried.

COOPERATIVE TUG HILL COUNCIL
Ms. Steria reported on available grants and workshops. She also reported that a Justice report is only required annually by law.
SOLAR
Mr. Thisse is putting together specifications for a solar project for the municipal building. He gave an update on the solar presentation held at the municipal building which was sponsored by Lewis County. The presentation was primarily about grants and available grants.

TOWN HALL RENOVATIONS
Mr. Thisse reported that the back staircase at the old town hall is completed. Repairing and/or refinishing the old benches upstairs were discussed. The next project would be to replace the gas heaters, stove and hot water heater.

COMPREHENSIVE PLAN
A draft comprehensive plan is available for inspection. It will be a working document which would have to be updated each year.

JUSTICE GRANT (JCAP)
Need to ask engineers if it would be feasible to put in a new records storage area in the mezzanine area of the new building. The Town could apply for this construction in the grant.

DOG CONTROL
The Towns of Martinsburg and Lowville are interviewing candidates for the position of dog control officer.

A Special Meeting will be held at 5:00 PM on September 23 to work on the budget and discuss other matters.

HEALTH INSURANCE
Mr. Thisse and the clerk met with insurance representatives to go over current policy. The rate is going up 15%.

BOARD OF REVIEW
Mr. Karelus made a motion, seconded by Mr. McGrath, to re appoint Darren Jantzi to the Board of Review – term to be October 1, 2014 to September 30, 2019. All were in favor. Motion carried.

The Real Property Tax Exemption questionnaire was reviewed and it was determined there are no changes.

WHITAKER PARK
Construction of the dump station was discussed. A new lawn mower has been requested for the Park. It was also requested that a policy be put in place for reservations of the pavilions, in regard to donations.

Mr. Karelus made a motion, seconded by Mr. Dietrich, to go into executive session at 8:20 PM to discuss possible litigation. All were in favor. Motion carried.
Mr. Kogut made a motion, seconded by Mr. Karelus, to leave executive session at 8:45 PM and return to regular meeting. All were in favor. Motion carried.

Mr. Dietrich made a motion, seconded by Mr. McGrath, to adjourn at 8:50 PM. All were in favor. Motion carried.

Respectfully submitted,

Mary Kelley, Town Clerk